

 Volunteer Role Description	<h2 style="margin: 0;">Technical Division Director</h2>
Title:	Director, ISTA Technical Division Board
Elected by:	the ISTA Technical Division Board of Directors
Length of Term:	Three (3) Years, may be elected to a second term
Reports To:	ISTA Technical Division Board of Directors
Expected Result:	A mission focused technical division moving ISTA toward its vision
Adopted On:	11/22/2013

Specific Responsibilities:

The Director performs such duties as:

1. Attending and participating in and contributing to the Technical Division Board of Directors meetings. Attendance via phone is acceptable.

Action Steps
Understand the role of the Technical Division in the Association
Review agenda and supporting materials prior to Board meetings
Report on the results of committee activity if chairing the committee within the Division
Establish, review, and understand technical policies

2. Providing direction on the future of the Division

Action Steps
Suggest possible nominees to the Board who can make significant contributions to the work of the Board and Association
Vote on all proposals presented to the board
Focusing on issues where ISTA can play a positive role
Participate in setting priorities which provide value to members

3. Electing the Chair of the Technical Division Board.
4. Serving on committees or task forces and offering to take on special assignments

Recommendations as to Qualifications:

- A Technical Division Director for ISTA should be a member of ISTA for not less than one (1) year. This requirement may be waived in special cases as approved by the Technical Division Board.
- It is preferred that a Director has been active in either a Division committee or task group
- It is preferred that a Director has a CPLP certification

Commitment Required

- One on-site Technical Division Board meeting per year. The meeting is no more than one day in length and the location may vary.
- One to Three Technical Division Board teleconferences per year.
- Responding to emails, electronic ballots or possible participation in telephone conference calls regarding special events that may occur during the time period between Board meetings.
- Missing three or more consecutive ballots or meetings can lead to dismissal from the Council

Benefits

- Knowledge that you are making a difference in the industry and your profession.
- Networking for the professional growth of yourself and your company who sponsors your involvement.
- Camaraderie with other professionals